

# **SENATE REGULATION 2: Undergraduate Programmes (2024 onwards)** *(effective from September 2024 onwards for students first registering in or after September 2024)*

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an associated

**10.** Senate may permit programme specifications, for progression and award purposes only, to treat the credit associated with a defined assessment block as equivalent to credit at one Level higher or lower than that defined in the assessment block outline. Senate will permit credit to be counted in this way only where it is satisfied that to do so is consistent with the learning outcomes for the relevant award.

**11.** Where approved by Senate, programmes may be offered with the addition of an integrated foundation year. Successful completion of the foundation year will permit progression to FHEQ Level 4 of a programme leading to an award.

**12.** Senate may approve awards which exceed these normal expectations with regard to the total volume and / or the Level of credit.

### **Programmes and Programme Specifications**

**13.** There shall be an approved programme specification, which will set out a summary of information, for each approved programme of study and assessment leading to an award of the University. Each new programme specification shall be subject to the approval of Senate. Detailed policy on the procedures for the approval and modification of programmes shall be published by the University Education Committee.

**14.** The programme specification shall define which assessment blocks are optional and which are compulsory for the associated award(s). A compulsory assessment block shall be defined as one which is compulsory for the associated award(s).

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**27.** Exemptions from any assessment requirements of a programme shall be made on the basis of evidence of prior achievement of the learning outcomes associated with the relevant assessment block/s and the currency of that prior achievement.

**28.** Exemption may be either 'graded' or 'ungraded' as defined below.

**29.** For graded exemption, the agreed grades shall be included in grade profiles and calculations when determining progression and award decisions in the programme in the place of the exempted assessment block/s.

**30.** For ungraded exemption, no grade shall be assigned to the exempted assessment block/s. Ungraded exemption credit shall be excluded from all calculations of GPA and volume of grade credit.

**31.** Exemptions (other than those based on Brunel credit) may not be applied to the following parts of programmes, which students must therefore normally attempt: (i) any FHEQ Level 6 or FHEQ Level 7 assessments in an ordinary bachelors, honours bachelors,





expectation, unless made available on an optional basis. Where such an additional commitment of time forms part of an approved programme, the expectations placed on the students shall be set out in relevant programme documentation.

### **Assessment of students**

#### **Assessments and Assessment Blocks**

**45.** The arrangements for the assessment of foundation years are set out in the relevant programme specification. The following regulations pertain to assessment at FHEQ Level 4, 5 and 6, and FHEQ Level 7 assessment where this forms part of an undergraduate programme offered under these regulations.

**46.** Each element of assessment (other than those assessed on a pass / fail basis) shall be assessed as follows: /



**55.** Where a student is withdrawn from a programme, the student's transfer to another programme may be authorised in accordance with paragraph 2.39.

**56.** In accordance with the relevant provisions of Senate Regulation 4 and the University Coursework Submission Policy, a student who fails to complete any assessment or reassessment by the defined date, or fails to be present at any test or examination, without presenting at the due time extenuating circumstances acceptable to the Board, shall be assigned a grade NS in that assessment or reassessment.

**57.** Unless the programme specification specifies other conditions for progression, students will not be permitted to commence study at a higher Level before they have satisfactorily completed their current Level.

#### Completion of Final Level and recommendation for Awards: general considerations

**58.** A student may, at any time before completing the requirements of the award, write to the Board of Examiners responsible for the award to which their programme leads, stating that he or she wishes to withdraw from the programme. In these circumstances, the Board of Examiners shall, in accordance with these regulations and at the next opportunity, consider the student's eligibility for an award and make recommendations as appropriate to Senate.

**59.** If the maximum period of registration (including any approved extension/s) has been reached before the student has fulfilled the requirements for the award to which their programme leads, the relevant Board of Examiners shall, in accordance with these regulations and at the next opportunity, confirm the withdrawal of the student from the programme, consider their eligibility for the highest award to which they are entitled, and make recommendations as appropriate to Senate.

**60.** The relevant Board of Examiners shall normally, at the first opportunity following the conclusion of a student's study at the final Level of their programme, and again following any reassessment to which the student is entitled under these regulations, consider a student's eligibility to be recommended for an award. The requirements for individual awards offered under these regulations are set out in an Appendix to these regulations.

**61.** Having considering a student's eligibility to be recommended for an award, the Board of Examiners shall with reference to the award-specific regulations below, determine one of the following actions: *f*

1. That the student has satisfactorily completed the final Level in accordance with the

5. that, due to extenuating circumstances the student fulfils the requirements for an aegrotat award, as set out under Senate Regulation 4;
  6. that the student has not satisfactorily completed the final Level and is not entitled to reassessment and shall be withdrawn from the programme.
62. Where a student fulfils the requirements for more than one award under these regulations, the Board of Examiners will



## APPENDICES: REGULATIONS FOR PROGRESSION AND AWARD (Award-specific)

### APPENDIX A: Honours Bachelors Degrees

#### *Progression requirements*

**A1.** The requirements for progression from the Foundation Year are set out in the programme specification for the relevant undergraduate degree programme.

**A2.** The minimum requirement for the satisfactory completion of a Level of an honours bachelors degree is:

- No credit at Grade F;
- No more than 30 credits achieved in Grade Band E (E+, E, E-);
- No core credit below D-.

#### *Completion of Final Level and recommendation for Awards*

**A3.** A profile of grades and a grade-point average (GPA) will be prepared for each student, derived from the marks or grades assigned by the assessors and assured by the relevant Panel of Examiners for each Assessment Block. The weighting applied to each assessment block in the profile and grade-point average shall be derived from the credit values of the assessment blocks (as specified in the Outline of each assessment block) and the weighting assigned to that Level of the award.

**A4.** For honours bachelors degrees, the weighting of Levels in the profile of grades and grade-point average for the determination of award and classification shall be:

- FHEQ Level 4: no weighting;
- FHEQ Level 5: 1/3;
- FHEQ Level 6: 2/3.

**A5.** The requirements for the award of an honours bachelors degree and for each classification of degree are defined below:

<b>Honours Bachelors Degree Classifications</b>		
Class	<b>Standard award requirement</b>	<b>Borderline Mechanism</b> where student has at least 50% of grades (weighted) in <b>Class</b> or better
	<b>Minimum weighted GPA</b>	<b>Minimum weighted GPA</b>
1 <sup>st</sup>	14	12.5
2.1	11	9.5
2.2	8	6.5
3 <sup>rd</sup>	N/A	N/A

**A6.** A Board of Examiners may, in exceptional circumstances, exercise discretion in determining the class of degree to be recommended, when it recognises that equity of treatment of students and/or confidence in standards will be protected by the exercise of discretion. Discretion may not be exercised in determining whether to recommend the award of a 3rd class degree. The reasons for discretionary recommendations shall be individually recorded by the Board of Examiners.

**A7.** Where a student registered for a programme leading to an honours bachelors degree does not fulfil the requirements for the award under these Regulations, the relevant Board of Examiners will normally consider the eligibility of a student for the award either of an ordinary bachelors degree (if available), or Diploma of Higher Education or Certificate of Higher Education, as set out the programme specification for the relevant honours bachelors degree.

**A8.** Where, in accordance with Regulation 4, a Board of Examiners determines to recommend the award of an *aegrotat* degree, the award shall not be classified.

## **APPENDIX B: Integrated Masters Degrees**

### ***Progression requirements (Foundation Year)***

**B1.** The requirements for progression from the Foundation Year are set out in the programme specification for the relevant Integrated Masters degree programme.

### ***Progression requirements (FHEQ Level 4)***

**B2.** The minimum requirement for the satisfactory completion of FHEQ Level 4 of an Integrated Masters degree is:

- No credit at Grade F;
- No more than 30 credits achieved (FHEQ Level 4) (E0)E030(02 )Tj-0G260238 0283Tj0





**B13.** Where, in accordance with Senate Regulation 4, a Board of Examiners determines to recommend the award of an *aegrotat* degree, the award shall not be classified.





## **APPENDIX E: Foundation Degrees**

### ***Progression requirements (FHEQ Level 4)***

**E1.** The minimum requirement for the satisfactory completion of FHEQ Level 4 of a Foundation degree is:

- No credit at Grade F;
- No more than 30 credits achieved in Grade Band E (E+, E, E-);
- No core credit below D-.

### ***Completion of Final Level and recommendation for Awards***

**E2.** A profile of grades and a grade-point average (GPA) will be prepared for each student, derived from the marks or grades assigned by the assessors and assured by the relevant Panel of Examiners for each assessment block. The weighting applied to each assessment block in the profile and grade-point average shall be derived from the credit values of the assessment blocks (as specified in the Outline of each assessment block) and the weighting assigned to that Level of the award.

**E3.** For Foundation degrees, the weighting of Levels in the profile of grades and grade-point average for the determination of award and classification shall be:

- FHEQ Level 4: 1/3;
- FHEQ Level 5: 2/3;

**E4.** The minimum requirements for the award of a Foundation degree and for each32F/TT1 1 Tf-0.026W0

**E7.** Where a student registered for a programme leading to a Foundation degree does not fulfil the requirements for the award under these Regulations, the relevant Board of Examiners will normally consider the eligibility of a student for the award of a Certificate of Higher Education, as set out the programme specification for the relevant Foundation degree.

**E8.** Where, in accordance with Senate Regulation 4, a Board of Examiners determines to recommend the award of an aegrotat degree, this shall be noted on the certificate and transcript for the award. An aegrotat degree cannot be awarded with merit or distinction.

## **APPENDIX F: Medical Degrees (MBBS)**

**F1.** As noted throughout this Regulation, paragraphs identified with a † do not apply to the Bachelor of Medicine, Bachelor of Surgery (MBBS) programme. This Appendix defines specific regulations relating to the MBBS.

### ***Assessments and Assessment Blocks***

**F2.** Completion of a level of study is recognised through an associated 120-credit assessment block, which will result in one of the following outcomes:

- Pass
- Fail

**F3.** The Competence Level for an assessment block is based on performance in all elements of assessment undertaken within the level, and students will also receive a competence level for the themes of Professional Knowledge, and Professional Skills, and Professional Values and Behaviours. Criteria for determining competence levels is

level for each student within the competence themes, Knowledge, Skills and Professional Values and Behaviours. There shall be no compensation between themes. Interim competence levels will be based on performance in all elements of assessment undertaken within the academic term, combined with a review of aggregated synoptic assessment scores for each theme.

**F7.** At the end of each year the Academic Progress Panel will confirm the competence level for each student in each theme. These outcomes will be presented to the Board of Examiners at the end of each academic year.

**F8.** When considering each student's progress and whether that student may progress to the next year of study, the Board of Examiners, after review of recommendations from the Academic Progress Panel, may determine one of the following:

- a) that the student has satisfactorily completed the current level (in all three competence themes) and may progress to the next year of the programme;
- b) that the student has completed the current year with required improvements (in one or more of the competence themes) and may progress with conditions to the next year of the programme;
- c) that the student has not satisfactorily completed the current year and is required to repeat (subject to F21) the most recent academic year;
- d) that the student has not satisfactorily completed the current year and is not entitled to a repeat (or further repeat) of the year (see F21), and must withdraw from the programme;
- e) that a decision regarding the student's completion of the year should be deferred because the student is permitted to a further assessment opportunity/ies due to accepted extenuating circumstances (see Senate Regulation 4).

**F9.** The Information regarding the requirements for satisfactory progression between years are presented in the MBBS Progression and Awards Policy.

**F10.** The Academic Progress Panel and the Board of Examiners will meet mid-way through Year 5 for the purpose considering student progression to the Medical Licensing Assessment (MLA). The Academic Progress Panel will confirm the competence level for each student in each theme. The Board of Examiners, after review of recommendations from the Academic Progress Panel, may determine one of the following:

- a) that the student has satisfactorily met the requirements of the year so far and may undertake the MLA;
- b) that the student has not satisfactorily met the requirements of the year so





**F15.** For each academic year, the Board of Examiners will recognise students whose achievement is at a Distinction or Merit standard,