

Brunel University LONDON

Council Ordinance 11

Fees, Bursaries and Scholarships

Fees Setting Process

1.1 The University's policies on student tuition fees shall include this Council Ordinance and such other supporting policies on fees or fee setting as Council shall from time to time approve. The University's policies on student tuition fees and its framework of student tuition fee levels are approved by Council as are any proposed changes to the policy. Each year, Executive Board shall recommend to Council for approval the framework of student tuition fee levels to be charged in the following academic session for undergraduate and postgraduate taught programmes, and for postgraduate research degree programmes to Home / EU students, international students, and students supported by the Governments of the Channel Islands and the Isle of Man. In addition the University will agree and publish individual programme fees which fall outside the framework of student tuition fee levels and also the different fee levels for full time, part time, distance-learning, associate and other categories of student.

1.2 The University will also agree and publish the types of miscellaneous and sundry fees and charges which may be raised.

1.3 The University will also agree and publish the policy relating to scholarships and bursaries, student tuition fee waivers, the discounting of student tuition fees and other matters of policy relating to the adjustment of, or refunding of, the approved student tuition fees.

Tuition Fee Increases – students continuing on the same course

1.4 The University will not raise these fees by more than 5% or RPI (Retail Price Index), whichever is the greater, per year for any student who has commenced a programme of study.

Payment of Tuition Fees

1.5 Every student embarking upon a programme of study is assumed either to have arranged sponsorship for the whole period of his or her study or to be prepared to pay fees for the whole of the prescribed period of study.

1.6 Every student who is sponsored will provide the University annually with a document in which the sponsor agrees he will pay the fees.

programme he or she was confident of his or her ability to pay, he or she is no longer able to do so, he or she may claim hardship and the arrangement for this will be published by the

Notification of Results, Progression and the Conferment of Awards

1.17 Students with debts relating to tuition or accommodation fees, to library, car parking or disciplinary fines, or any other outstanding debts to the University, will be required to attend an interview with the Student Finance Department to discuss these debts and make specific arrangements for their settlement.

1.18 Students in debt to the University in respect of Tuition Fees or associated charges shall not normally be given notification of any assessment or assessment results.

1.19 Students in debt to the University in respect of Tuition Fees or associated charges shall not normally be permitted to enrol to the next stage/level of their degree programme.

1.20 No award shall normally be conferred on a student in debt to the University in respect of Tuition Fees or associated charges nor shall any degree certificate be provided.

1.21 Students with debts for tuition fee or associated charges which are outstanding at the close of business seven days before a graduation ceremony will not be permitted to graduate at that ceremony.